

Sample Request for Reconsideration of Library Materials

Your Name: _____ Date: _____

Address: _____

Phone: _____

Author/Artist: _____

Title: _____

Please briefly answer the following questions about the item that you would like to have reconsidered.

1. Did you obtain the item at the (Name of) Library or did you place it on hold to be delivered by the PINES system?
2. How did you learn of this item?
3. What are your objections to this item?
4. What harm do you feel might result from reading, listening, or viewing this work?

5. Did you read, listen or view the work in its entirety? If not, what parts did you read, listen or view?

6. Have you read any professional reviews of the work? If so, please list the names of critics and sources of reviews.

7. What do you think are the main ideas of the work or what was the author's/artist's purpose in creating this work?

8. What suggestion do you have for a work with a similar purpose to replace this item?

9. What would you like the library to do with this material?

Thank you for taking the time to fill out this form. The Library Director will respond to your concerns within 10 days of the receipt of this form.

Signature and Date