

2019 ANNUAL DOCUMENTS UPLOAD CHECKLIST

DUE Friday September 6, 2019

Upload this signed checklist along with the items listed below at <https://georgialibraries.org/statistics/>

Library System _____

The following items are included in this upload:

- _____ Library policies that have been updated since July 1, 2018 [Copy](#)

- _____ Current proof of fiduciary bond/liability insurance (whether held by library or county) [Copy](#)
**Letters of exemption are not acceptable*

- _____ FY2020 Roster of Boards of Trustees ([Upload Excel Spreadsheet](#)—*no PDFs)

- _____ FY2020 Signature Authority (must be board approved annually) [Form](#)

- _____ FY2020 Application for State Aid to Public Libraries [Form](#)

- _____ Certifications Regarding Debarment, Suspension and other responsibility matters; Drug-Free Workplace Requirements; Lobbying; Federal Debt Status; and Nondiscrimination. [Form](#)

Library System Director's Name

Library System Director's Signature

Date