

ZBB Funding Formula Guidelines – FY 2019

State funds are allocated annually to the Public Libraries program as administered by the Georgia Public Library Service. Approximately 92% of these funds are allocated to the State Grants to Public Libraries program, including on-behalf expenditures; 8% of funds are used for GPLS operations. Funds are distributed to public library systems by formula, with the primary goal of funding professional and essential paraprofessional services that constitute the leadership and administration of systems.

Policies guiding the use of State Grants are detailed the [Policies for Public Library State Grants Program](#) document.

Formula Basics

- Formula does not require forced position conversions to SSG; prior formula did.
- A system must have a minimum population of 75,000 to receive more than 4 positions
- Cap of 15 positions funded for any system

State Reimbursed Positions

- Professional, state reimbursed librarian positions will be allocated to library systems as follows:
 - one position per county
 - one position per 75,000 population
- These state reimbursed positions will be funded for FY19 as follows:
 - Base Allocation per position FY19 = \$64,519.08 plus benefits (payable as Retirement, Health Insurance, FICA – based on state rates) for a total of \$93,055.00.
- Base allocation will be determined annually and will receive cost-of-living increases in line with state employees.
- The library director may receive a supplement above the maximum salary including above-mentioned benefits for a total of \$9,098 for FY 2019.

Please see State Reimbursed Position Guidelines for details and rules about professional librarian and professional system support positions.

Effective June 2018

System Services Grant

- For any fraction of a population beyond the 75,000 unit that does not earn a position will be allocated as SSG based on fraction of population times salary base.
 - example: a system with a population of 143,372 will earn one position based on population and will receive \$58,817.37 in SSG for the extra 68,372 populations ($68,372/75,000 \times \$64,519.08$)
- SSG funds may be used for any expenditure except the purchase of land and construction. SSG may be used to supplement state reimbursed salaries. When used for state reimbursed positions, SSG should be recorded as salaries on annual budget certification document and should follow all state reimbursed position guidelines.

Materials Grant

- Materials funds are allocated by the general assembly and shall be distributed on a per capita basis, using the official Population Projections by County (found on the GPLS website).
- Materials funds may be used to purchase books, journals, audio and video recordings, electronic books and materials.
- Funds may not be used for other purposes, including but not limited to salaries, benefits, construction, or operating expenses.