

GLASS Planning Team Meeting
September 30, 2009

Attendees:

- Lamar Veatch, Julie Walker, Lyn Hopper, Susan Cooley, Stella Cone, Linda Stokes, Shirley Robinson

Introduction

- Time to look at the LBPH services statewide to see how to restructure, must reinvent to give the best service possible given the resources we have.
- Open Source software is a possible idea. Looking towards the future to determine the best features for software.
- Wanted a small planning team to move fast. Hope to have these changes take place within a year.

Notebook Materials

- State of GLASS report, foundation to see where we will start. Basis for how GLASS works, the move to AFPL will make the Regional/Subregional division as it should be, focus more on outreach.
- State Snapshot document, will add state populations and distribute at Nov meeting

Need to Plan

- Potential for multi state collaboration makes sense financially and service wise.
- Must get out of reactive mode, Albany and Hall closed forcing GPLS to look at configuration and see what is best.
- Himmel & Wilson study 2000
 - Service relegated to subregionals; others take little responsibility
 - Regional library understaffed, underfunded, can't fulfill its function
 - Subregionals operate as mini-regionals
 - Work involved in fulfillment precludes outreach activity by subregionals
 - Few public library directors have adequate understanding of service
 - Libraries don't integrate service to people with disabilities
 - Library staff lack knowledge to respond to needs
- Department of Audits study 2002; follow-up 2004
 - Subregionals need more oversight and accountability
 - Service delivery model is not the most efficient
 - There is lack of public awareness of program
 - Regional needs new location
 - Funding is needed
- Budget handout, broad breakdown of the grant amount. Regional and Atlanta subregional federally funded. After move, we will have a much clearer picture of what's spent on the subregional
- We are looking at hosting KLAS at GPLS. About \$130,000 of our KLAS contract is hosting services ; we want to investigate using that money to hire developers for an open source solution. 25-30 other states are interested.

- Shirley suggested that she promote GLASS service to her clients at the Department of Labor.
- Need statewide marketing plan, launch outreach to all state agencies.
- Every librarian should know enough about this service. Perhaps training could be done through WIMBA.
- Awareness training, workshop at directors meeting. Training manual on daily operations for staff.
- Outreach coordinator for every system, materials to come from one central location
- More outreach--to DFCS, independent living facilities, teachers.
- Stella showed the architectural plans for the move to AFPL. Comfortable furniture, learning walls, 3D art, rounded corners for safety, message/braille wall, SARA (stand alone reading apparatus)

Strategic Plan and Timeline

- Come up with proposed configuration at the next meeting, then take that to the 12 communities
- Public meetings to discuss the plan, requesting that one person from the committee attend each meeting, 4 meetings per person (Jan-March).
- Meet again in April to look at the draft plan, incorporate ideas from the public meetings, finalize the plan, discuss funding, develop plan for implementation before FY11 grants are determined.

SWOT Analysis

- See attachment

Communication Plan

- See attachment

Next Steps & Assignments

- Review all materials in notebook
- Talk to people in the community for ideas
- Visit a regional or subregional to see the workflow
- Set up public meetings for Jan, Feb and March: Susan Cooley will be responsible, and others will help (Stella—Columbus, Macon Atlanta; Linda—Brunswick, Dublin, Savannah and Augusta). Each meeting will be 2 hours maximum.
- **Next meeting tentatively....Tuesday, Dec 8th, Savannah, in conjunction with directors' meeting. Linda will check on accommodations.**

Announcements

GLASS meeting (subregional directors and managers) November 5, 10-3 in Columbus